



TEXAS A&M UNIVERSITY

Children's Centers

Online Waitlist Application:



[CLICK HERE TO APPLY TO BECKY GATES CHILDREN CENTER](#)

[CLICK HERE TO APPLY TO CHARLOTTE SHARP CHILDRENS CENTER](#)

STEP 1: Create your MyProcure Account

- Enter your e-mail address and click "Go." You will receive an e-mail containing a confirmation number. Enter that number into the "Confirmation Number" box on the MyProcure website and click "Go." Your MyProcure account is now active!

STEP 2: Complete the Application

- There are four sections to the application:
 - Account Information (*information of the person completing the application*)
 - Child(ren)'s Information
 - Emergency Contacts
 - Review & Submit

HELPFUL TO KNOW:

- ♦ **Child Relationships:** The parent/guardian completing the application will need to identify their relationship to the child and select all that apply from the three options listed: Lives With, Emergency, Pickup. We recommend adding a second parent/guardian, if applicable.
- ♦ **Waitlist Fee:** There is a one-time, non-refundable waitlist fee of \$50.00. After your application is submitted, our administrative coordinator will send you payment instructions. This is a manual process, so please be patient in receiving a response. Your child(ren)'s waitlist date will be the date of the application.
- ♦ **Adding Another Child:** If you already have a MyProcure Account, we will manually have to add another child to the waitlist for you. Contact your center with the information listed below. You'll be sent payment instructions after your child's information has been added to your account.
 - Child's Name (*if known*)
 - Child's Date of Birth (*or due date*)
 - Preferred Start Date